



Minutes
Full Governing Body Meeting
Monday, 27th June 2022
6.00 pm at the school

Requested Attendees:

Karen Wrixon (Headteacher), Chris Jones (Chair), Maria Dixon (Vice-Chair), Rachel Barbet, Russell Field, Richard Hull, Annabel Smith, Janine Wagner-Hale, Gilford Sweetenham, and Catherine Dunkley-Jones (Clerk)

Agenda Item
1. Welcome and Apologies The chair welcomed all to the final meeting of the academic year. Apologies were received and accepted from JWH and AS.
2. Notification of Any Urgent Business -
3. Declaration of any business interests -
4. To approve the minutes of the last meeting - 28th March 2022 – and any matters arising not addressed by this agenda. The minutes were agreed to be accurate record. Actions from the last meeting: <ul style="list-style-type: none"> · KW has shared the new white paper with governors. · The SFVS was emailed to the LA by 31st March. · The clerk did amend the link governor report form to include the monitoring of provision for more able pupils and to update the school website with link governor roles, accessibility plan and policies
5. Committee Reports To receive brief reports on the recent meetings of the committees of the governing body and address and questions arising from the minutes 5.1 Environment Committee – met on 20 th June The committee looked around the school and were shown tasks still be done, such as areas to be decorated and the pipes which need lagging or boxing in. However, these were all relatively small issues compared to the good work being done, such as the solar panels and the ramp to the Y4 mobile. The committee were particularly impressed with the outside reception area with the new climbing frame. 5.2 Curriculum Committee – met on 9 th May Received the minutes in advance of the meeting. There were no questions. 5.3 Finance and Personnel Committee – met on 20 th June

Signed.....Date.....



The committee received a thorough financial report from CK. The school is on a very firm financial footing for the next few years and the budget has been accepted by the LA. Significant issue is rising energy costs - so the chair will write to Stepping Stones to raise their rent by an inflation increase of 9.6% and then incremental annual increases of 3% for photocopying and ground rent costs. Annual increases will subsequently be decided by the FGB.

6. Link Governors

To review impact of link governors and governor monitoring activity over the year

CJ reviewed the link governor reports – 5 detailed reports received in the last year although this impacted by covid restrictions. However, governors have done many more informal visits which still provide a picture of what is happening in school.

The governors discussed the purpose of link governor visits – how the purpose should be shared in advance with the class teacher and linked closely with the key areas on the RAP. Questions to ask teachers to also be shared in advance. Difficult for many professionals to attend visits during working hours.

It was also suggested that the link governor visits programme could be changed to a two-year rolling programme. Key link governor roles to remain:

Health and Safety (KW)
Safeguarding, PP, EYFS (MD)
E-safety (GS)
Mathematics, Phonics (CJ)
SEND (RB)
Well-being (JWH)
English (AS)

Clerk to resend out visit form.

7. Headteacher's Report

NOR for September is 176 – 27 joining in reception, and another Ukrainian pupil joining, and two other children have looked around the school. Numbers are rising slightly which is very positive.

How many children are you allowed in reception?
30 – KS2 there is a max of 32.

Staffing hasn't changed – Catherine Hughes will start as the Y3 teacher in September.

Extra TA s have been appointed and it was decided to recruit internally as several lunchtime supervisors are doing the L2 teaching assistant qualification.

Incoming Y2 – lot of concerns about the current Y1 going into Y2. Only 51% passed the phonics screening so a lot of children will need to catch up with their phonics. Potentially looking at the budget for extra hours in reception and TA support in Y2.

Signed.....Date.....



Y1 is a comparatively stable class but will still need lots of support for the phonics screening.

Reception coming in with 27 children include 3 with EHCPs so Daniella Wicks will oversee the 3 and Allison Baker will also help due to high levels of needs needing two members of staff.

At the moment, the school is in a good position with the ability to use the extra money and avoid clawback. Governors agreed it would be sensible to use the funds on staffing to provide additional support to the children.

Danielle Maynard is training to be the SENCO – this is equivalent to an MA so will involve many university days to be covered. We are going to try and use the tutor for reception and Y1 and Y2 children – however, we need to pay towards the cost -% of PP and % of cost of the tutoring.

Karen is working with families and has held Team Around the Family meetings this year, which is very time-consuming.

Are TAF meetings held at the school?

Yes - the family worker has been invited here. Social care is mainly online – but KW has had to go to social services offices a few times.

KW thanked all staff and governors for their support and invited questions on the report.

RAP

Information pack from the LA should be received this year. Results won't be published nationally or in a league table, but it will be possible to compare results with local schools.

Y2 – pleased as exceeded predictions – Maths 70% achieved the expected standard, Reading, 65% and writing 75% and science 95%. Only one child had to resit the phonics.

Y1 – didn't meet the aspirational target of 63%. 52% passed the phonics screening, which is why extra support will be given.

Is this a national issue with this age group?

Not sure yet as the comparisons haven't yet come through. However, this cohort does have a high proportion of pupils with SEN and emotional needs.

Y6 - RF moderated writing in Y6 – 84% met the expected standard – which is an amazing achievement. Waiting to hear SATS results which governors will review in the autumn term.

8. Academisation update

This will be on the RAP next year –KW did a webinar with HMI and the Regional Schools Commissioner. The content was mainly about the white paper but government plans for all schools to convert to academies appears to remain a priority. Even good or outstanding schools need to be open to conversion for altruistic reasons.

Signed.....Date.....



After a lengthy discussion about the pros and cons of academisation including the extent of the loss of support from the LA, it was decided to leave as a standing item on FGB agendas and to continue to investigate other MATS.

9. Policies

To approve the following policies recommended by committees for adoption:

Curriculum Committee

English, Design & Technology, Computing, Maths, Mobile Phone, MFL, More Able Pupils, Music, PE, Jigsaw, Science, and SEND

F & P Committee:

Complaints, Complaints – Persistent and Vexatious, Confidentiality, Whistleblowing and Work Experience

All of these policies were approved and the dates of those published on the website will be updated.

10. Safeguarding Update

Staff are mindful that many families are really struggling with the effects of the pandemic and the cost-of-living rises.

No major updates – KCSIE has been updated in Sept 22 - KW normally gets a summary from the Safeguarding team. The Safeguarding policy will probably need to be updated in the autumn term.

11. Well-being

Questionnaires haven't yet been received from staff, but it is a very busy time of year.

Knowing that there could be an OFSTED inspection at short notice remains a source of stress.

12. Chair's Briefing

- no updates since the last briefing.

13. Clerk's Report

Update on Clerk's Briefing – notes on the exclusion training for staff and governors were uploaded to the meeting pack and shared.

No terms of office are due to end until 2023.

There remain three co-opted vacancies. A letter to parents will be sent out in the autumn term.

Attendance records and training records to be updated and shared.

14. Any Other Business

-

15. To agree the dates of the next meetings

Provisional meeting dates for 2022 – 2023

19/9 FGB – 6.00 - This will be a face-to-face meeting. Other meetings to be confirmed whether face-to-face or virtual.

21/11 FGB

6/2 FGB

27/3 FGB

Signed.....Date.....



possible extra one for budget 17/4 or 24/4

3rd July/6 FGB

CC –6.00 pm if face to face – 6.30 of on Teams

3/10

16/1

12/6

F & P/ Env – 5.30 start

28/11

27th Feb

26/6

Actions agreed at this meeting:

Clerk to share visit form

Letter to parents re: vacancies

Policies to be updated

Signed.....Date.....