

**Maintain and improve IT provision to deliver stimulating lessons and support teacher's administrative tasks and responsibilities**

<b>Objective</b>	<b>Planned Impact</b>	<b>Process</b>	<b>WhoWhen</b>	<b>Resources</b>	<b>Monitor?</b>	<b>Review</b>	<b>Next Steps</b>
<b>To update 3 year ICT development plan</b>	The school will have clear direction for 1. infrastructure 2. devices 3. curriculum 4. GDPR	Meet with Turn it on staff to update plan	RH	Time	SLT	Christmas Easter Summer	
<b>To set up portal for the passing on of network issues by staff</b>	All staff will be using portal to share issues with technician	Staff meeting time to train teachers and TAs.	RH	Time		Autumn	
<b>To encrypt staff laptops for data protection reasons.</b>	All staff laptops will have encrypted hard drives	Discuss with Turn it On engineers feasibility of transition to encrypted drives.	RH	Time	SLT	Christmas Easter Summer	
<b>To explore the use of synced drive as an alternative to using data sticks</b>	Staff will sync their network drive rather than using data sticks to transfer files	Discuss with staff use of synced drive and monitor its reliability and effectiveness before making decision to shift.	RH	PTFA bid	SLT	Christmas Easter Summer	
<b>To use SWGFL 360 tool to ensure GDPR compliance</b>	The SWGFL 360 tool will be complete and areas for development will be addressed.	E-Safety group meeting and non contact time	RH	Time	SLT	Christmas Easter Summer	
<b>To agree with staff systems for storing children's work in IT</b>	All staff will be clear about expectations appropriate to the age of their children for storing completed IT.	Staff meeting time to discuss issues and come to an agreement that will be added to policy	RH	Time	SLT	Christmas Easter Summer	
<b>To ensure progression in coding across KS2</b>	Skills in each year group will show progression with tasks building on previous years understanding	Key Stage meeting time to discuss current coverage and whether it shows progression	RH	Time	SLT	Christmas Easter Summer	
<b>Agree curriculum map for Computing</b>	All staff will be aware of the curriculum map and be following it within their year group	RH to make aware in staff meetings then check that children's work is being completed and stored on the server.	RH SMT Ryan	Staff meeting time	SLT	Christmas Easter Summer	
<b>To review curriculum to ensure that coverage is complete</b>	The school curriculum will have been critically reviewed with staff from Turn it On to ensure that coverage is appropriate	Meeting with Damian from TIO and areas of development will be identified	RH SMT Ryan	Staff meeting time	SLT	Christmas Easter Summer	
<b>To update policy with intention, implementation, impact</b>	The Computing policy will be updated line with whole policies.	Policy will be updated in Spring 2020	RH SMT Ryan	Staff meeting time	SLT	Christmas Easter Summer	

